

# ***SOUTH MANCHESTER RADIO & COMPUTING CLUB***

***G3FVA G3UHF G8SMR***

## ***CONSTITUTION***

### **1.0 TITLE**

The club shall be called “The South Manchester Radio and Computing Club”, hereinafter referred to as “The Club”.

### **2.0 OBJECTS**

- 2.1 The bringing together of the radio enthusiasts in the area of The Club's activities for their mutual benefit in Amateur Radio and Computing
- 2.2 To provide facilities for members to indulge their interests to the best advantage.
- 2.3 To encourage and assist those desirous of improving their knowledge of radio techniques and their proficiency in the Morse Code and operating procedures.
- 2.4 The Club shall be a non-profit making organisation.
- 2.5 To support the national society (Radio Society of Great Britain) in its aims.

### **3.0 MEMBERSHIP**

- 3.1 Members are expected to have an active and enthusiastic interest in Amateur Radio and the affairs of The Club.
- 3.2 Members shall be elected to the membership by the Committee after being proposed by two existing members.
- 3.3 Members shall not be more than three months in arrears with subscriptions.
- 3.4 Senior Members shall be eighteen years of age or older.
- 3.5 Junior Members shall be under eighteen years of age.
- 3.6 Honorary Life Members: The Committee shall have the right to elect to Honorary Membership any person who has rendered outstanding service to The Club.

### **4.0 CONDUCT OF THE CLUB AND THE ANNUAL GENERAL MEETING**

- 4.1 The conduct of these affairs rests with the Committee which will retire at the Annual General Meeting each year.
- 4.2 The Annual General Meeting will be held in the month of May.
- 4.3 Exceptionally, the Annual General Meeting may be held on the soonest day possible after May.

### **5.0 COMMITTEE**

- 5.1 A Committee of eight members will be nominated and elected by ballot of the membership at the Annual General Meeting.
- 5.2 A nominee for an Executive post must be a current Club member of two years standing and must have been a Committee member for at least one year.
- 5.3 The Committee may elect a member to serve as President of The Club, who will also be a member of the Committee.

## **6.0 ELECTED MEMBERS OF THE COMMITTEE**

The Committee elected under Rule 5 above shall comprise:-

1. The Chairman (See Rule 8).
2. The Vice-Chairman.
3. The Secretary.
4. The Treasurer.
5. Four Senior Members.

## **7.0 A QUORUM**

Four members of the Committee shall form a quorum.

## **8.0 CHAIRMANSHIP**

8.1 The period of office for the Chairman is twelve months. It is permissible, however, for the retiring Chairman to be re-elected for a second year, provided that:-

1. He has expressed a willingness to serve, and,
2. In the notice convening the Annual General Meeting it is stated that the Committee wish:
  - a. to nominate that person, and
  - b. simultaneously to invite other nominations to the position.

8.2 Continuance in the office of Chair is to be regarded as an exceptional rather than normal occurrence.

8.3 Nomination to the Vice-Chairman will be made with the expectation that he will subsequently succeed to the office of Chair.

8.4 The position of Chairman may only be held by a Full licensee.

## **9.0 CO-OPTED MEMBERS**

The Committee shall have the power to co-opt two further members of The Club to the Committee for specific tasks as it may consider appropriate. In the event of any casual vacancy occurring, the Committee also has the power to fill the vacancy by co-opting a member to serve on the Committee. All co-opted members shall resign at the succeeding Annual General Meeting.

## **10.0 SPECIAL GENERAL MEETINGS**

The Committee, or a majority of the paid-up members of The Club, shall have the power to call a Special General Meeting of The Club.

## **11.0 MISCONDUCT**

The Committee shall have the power to require the resignation of any member of The Club who, in their opinion, by reason of misconduct, or undesirable behaviour, is unfitted to remain a member. No obligation to refund any subscription, annual, or otherwise, shall be attached to The Club in respect of such action.

## **12.0 INTERPRETATION**

All matters not provided for in this Constitution, and any question of the correct interpretation thereof, shall be decided by the Committee, whose decision shall be binding.

## **13.0 ALTERATION**

No alteration shall be made to the Constitution unless approved by the Committee, and confirmed by a majority of two-thirds of the total number of votes cast at a Special General Meeting convened for the purpose.

## **14.0 SUBSCRIPTIONS**

14.1 Subscriptions shall be fixed at the Annual General meeting, and shall remain in force for the ensuing twelve months.

14.2 The Financial year shall end on 30th April each year.

## **15.0 EXPENDITURES**

All expenditures of The Club funds shall be approved by the Committee.

## **16.0 MEMBERSHIP REGISTER**

The Secretary and Treasurer shall keep a register of the members.

## **17.0 SUBSCRIPTIONS AND PAYMENTS**

The Treasurer shall be responsible for the collection of subscriptions, and for making payments.

## **18.0 ACCOUNTS**

The Treasurer shall keep proper accounts, and shall produce them at any time when called upon to do so by the Committee, or when required by audit.

## **19.0 ANNUAL BALANCE SHEET**

The Treasurer shall prepare an Annual Balance Sheet, and produce it duly audited at the Annual General Meeting.

## **20.0 AUDITORS**

The Auditors shall be two members of The Club, nominated by the Committee, and shall not be members of the Committee.

Revised: July 1994; May 2017.

Incorporating amendments at Special General Meetings in 1977, 1978, 1979, 1980 and 2001.